



2018 தமிழ்நாடு தமில்நாடு TAMIL NADU

7193

1372018

Thiruthangal Nadar College  
ch

*S. Kanna*

54AB 723661

S. KANNA. B.Sc.,  
STAMP VENDOR  
LIC. No. 191/B7/97  
32, ABIRAMI AVENUE 1ST STREET,  
KAVIARASU KANNADASAN NAGAR,  
CHENNAI - 600 118.

MEMORANDUM OF UNDERSTANDING / AGREEMENT

This Memorandum of Understanding is made at Thiruthangal Nadar College on Thursday day of 17/07/2018

BETWEEN

1. Thiruthangal Nadar College Affiliated to the University of Madras Accredited with "B" Grade by NAAC herein refer to as College located at Selavayal, nearby Kannadasan Nagar Chennai - 600051 represented by Thiru. M.G.E. Selapalam Secretary and Correspondent of Thiruthangal Nadar College will be the first part

And

Warren Anthony Akers and Mr. C.Arunkumar herein refer to as Project Heads residing at 22/12, 1C, 6<sup>th</sup> Street, Rajaji Nagar, Villivakkam, Chennai-600 049 for the entitle of the soft skill Programme for the 2<sup>nd</sup> Year students of Thiruthangal Nadar College (approx. 1200 students)

*Warren Anthony Akers*  
*C. Arunkumar*

*S. Kanna*

## WHEREAS

2. The Project Heads is desirous of undertaking a joint project for the delivering and handholding of the said programme " Soft Skill Programme" along with support of Ms. Roosina, Ms.G.Arthi and Mr.Sudharsan The two parties to this Memorandum of Understanding, with the intention of both being legally bound, accept the following terms and conditions:

### 3. Coordination and Contact Points

- a. College for coordination on broad issues and matters related to batch planning, training room assignments, communication to students ensuring maximum attendance and required media and stationary items ( attendance sheets )
- b. Project Heads for all operational matters which includes training, handholding and delivering programme as per agreed timelines

### 4. Scope of training and coverage

- a. Scope of training coverage includes training of 2<sup>nd</sup> Year Students approximately - 1200 over 18 hours per student covering topics around

1. Business Etiquette
2. Customer Service
3. Stage Fear
4. Personal Branding
5. Adaptability
6. Attitude Building and Career Focusing
7. Audience Targeting
8. Positive attitude in Failure

- b. Mutually agreed to start the training effective 17<sup>th</sup> July 2018 to 9<sup>th</sup> August 2018, any change in start date needs to be mutually agreed. else could impact trainer availability and programme timelines
- c. Number of training batches and specific days of training needs to be agreed mutually before start of the programme

*Handwritten signature:*  
C. Aravind Kumar

*Handwritten signature:*  
S. Aravind Kumar

## 5. Payout and remuneration terms

- a. Payout will be Rs 360 per Candidates (for four trainers). Payout of Rs 4,32,000 INR is fixed and will not be negotiable for any unforeseen circumstances with respect to number of participants in a batch/planned training coverage in a day.
- b. Overall project cost will be 24000 INR per day for 18 days to be determined and agreed mutually and the over payment for 18 days training will be Rs. 4,32,000 INR. This will be dependent on number of days training is planned
- c. Payment terms - It has been mutually agreed and confirmed by college that an advance of 50% of the contract value will be paid 5 days prior to start of the program. Balance payment on contract value to be paid within 30 calendar days from the date of submission of claim by Project Head
- d. The First Payments by the first party will be made by cheque in favoring Warren Anthony Akers

The Second Payment by the first party will be made by cheque in favoring Arun Kumar.C

## 6. Responsibilities of the Project Head

The Project Head shall;

- a) Organize training and handholding activities agreed under programme "Soft Skill" as per agreed curriculum and timeline
- b) Follow the course outline agreed by College , maintain three trainers at any given point during start to end date of the project
- c) Inform college a day in advance , in case replacing a trainer due to unforeseen circumstances
- d) Conduct no such parallel activity which may be prejudicial to the interests of the said programme or College
- e) Maintain records of the batch completed with total number of students attendance, and share them with College

W.A. Akers  
C. Akers  
K.S.Q.

J. Sankar.

## 7. Responsibilities of the College

### a) The College shall:

- a. Confirm start date of the project before seven working days
- b. Confirm number of batches , before seven working days
- c. Provide list of batch/classroom allotted along with attendance sheet to Project Head
- d. Provide norms and guidelines to students and college faculties wherever necessary
- e. Be responsible for the logistics and operational aspects of the training component of the said programme
- f. Shall provide appropriate visibility on pay out related information , per mutually agreed terms
- g. College shall provide explicit authorization letter confirming representation by Thiru. M.G.E. Selapalam to execute this contract on behalf of Thiruthangal Nadar College Management with explicit delegation of authority

### b) Other Terms & Conditions

- a. A total of 18 Hours of training should be covered for 6 Batches for 18 Days
- b. All the Modules mentioned by the college should be covered during the training period
- c. All Trainers should be available in the college campus on time (08:00 am to 02:00pm)
- d. No TA/DA as well as accommodation will be provided
- e. In Addition to that TDS at 10% will be payable by you on the total Amount

### c) Force Majeure

In the event of non-fulfillment of the contract terms and conditions due to any reason of force majeure namely fires, wars, riots, strikes, natural calamities, etc., neither the College nor Project Head shall be held responsible for any loss or consequential loss.

*W. K. K.*  
*C. K. K.*  
*K. K. K.*

*J. S. Selapalam*

**d) Indemnity**

The college hereby agrees jointly and severally to indemnify project head and Trainers with respect to physical security and safety within college premises or more so during training hours

**e) Liabilities**

College shall not, however, be liable for:

- a. any payments of claims by trainers , other than Project Head

**f) Breach of Agreement**

College shall have the right to terminate the agreement with the Project Head, in case the Project Head either fails to provide the services as mentioned in the MOU, or exploits the students or misuses the partnership with college in any way.

**g) Amendment to the Agreement**

The obligations of the College and Project Head have been outlined in this MOU. However, during the training programme, circumstances may arise which call for alteration or modifications of this MOU. These modifications/alterations will be mutually discussed and agreed upon in writing.

**h) Period of Validity**

This MOU shall be initially valid for 180 days from the date of signing the agreement and to be renewed subsequently by mutual consent of both the parties.

*W. K. S.*  
*Project Head*

*J. S. Sankar*

i) Arbitration

Any dispute arising with regard to any aspect of this MOU shall be settled through mutual consultations and agreements by the parties to the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this memorandum of Understanding to be executed by their duly authorized officers or agents on the date set out above

For the Project Head

1. WARREN AKERS

(WARREN AKERS. )

2. C. ARUN KUMAR

( C. ARUN KUMAR. )

For College

J. S. S. S.

Thiruthangal Nadar College  
(Authorized Signatory)

Witness

1.

2

Witness

1.

2.

# THIRUTHANGAL NADAR COLLEGE

(Belongs to The Chennavaah Thiruthangal Hindu Nadar Uravinmurai Dharma Fund)  
A Co-educational College of Arts & Science)  
Accredited with 'B' Grade by NAAC  
Affiliated to the University of Madras  
An ISO 9001- 2008 certified institution  
Selayyal, Chennai-51

## **CAREER GUIDANCE AND PLACEMENT CELL**

Proposed Soft Skill Training for  
II Year Students

16 July 2018 to 08 August 2018

## II Year Batch Details for Soft Skills

S.N	Date	Department
01	16, 17, 18 July 2018	B.A English, B.Com CS A, B.Com G B, B.Sc Physics
02	19,20,23 July 2018	BBA, BCA A, B.Sc Maths , M.Sc Cs&T , BCA S-II
03	24,25,26 July 2018	B.Com G A BCA B B.Com CA
04	27,30,31 July 2018	B.Sc CS B B.Com B/M B.Com ISM S-II
05	1,2,3 August 2018	B.Com A/F B.Com G S-II B.Sc S/A
06	6,7,8 August 2018	B.Com G C B.Sc CS A B.Com CS B B.Sc Chemistry



## Topics to be covered During Training.

S.No	Topic
01	Business Etiquette
02	Customer Service
03	Stage Fear
04	Personal Branding
05	Adaptability
06	Attitude Building and Career Focusing
07	Audience Targeting
08	Effective Communication Towards Society

Maximize :18 Hours

Note: Request to give us individual analysis of each student.

Soft Skill (TIME SCHEDULE)

FROM 16/07/2018 TO 08/08/2018

SL.NO	DATE	TIMINGS	Remarks
1	16/07/2018 to 08/08/2018	8:15 am to 10:45 am	Training session
		10:45 am to 11:05 am	Tea Break
		11:05 am to 2:00 pm	Training session

## Rules and Regulations for Students

1. 100% attendance is mandatory
2. A note book is must for every day training
3. Students who are failing to attend the training will not be allowed to take part in any placement related activities.
4. Students should be on time to the training session after the break hours
5. Students are expected to follow proper dress code.
6. Students are expected to be in campus before 8:15 am. No consideration from college ends, if you arrived late to college.
7. Any kind of disturbance inside the training room or to a trainer will lead to severe action.
8. Students are expected to give 100% cooperation for the trainer as well the faculty coordinators.
9. No permission or leave will be provided to any students during the training Period.
10. Mobile Phones are strictly prohibited inside the training hall as well in college campus

# THIRUTHANGAL NADAR COLLEGE

## Soft Skill Training Programme

From 27/07/2018 - 31/07/2018

TRAINER-01

S.no	Name	Dept	27/07/18	30/07/18	31/07/18
1	Aravinth R	B.Sc CS -B	a	X	X
2	Arun Nisanth M	B.Sc CS -B	a	X	X
3	Chandarahasan S	B.Sc CS -B	a	X	X
4	Deepak G	B.Sc CS -B	X	X	X
5	Devaraj A	B.Sc CS -B	a	a	a
6	Dinesh K	B.Sc CS -B	X	X	X
7	Gowtham S	B.Sc CS -B	a	a	a
8	Harish V	B.Sc CS -B	X	X	X
9	Kamal V	B.Sc CS -B	a	a	a
10	Karpaga Ganash C	B.Sc CS -B	a	a	a
11	Abinaya K	B.Com BM	X	a	X
12	Kowsalya T	B.Com BM	a	X	X
13	Nandhini S	B.Com BM	X	a	X
14	Pavithra R S	B.Com BM	X	a	a
15	Sangeetha E	B.Com BM	a	X	a
16	Vijayalakshmi M	B.Com BM	X	a	a
17	Vijayalakshmi J	B.Com BM	a	X	X
18	Ashok M	B.Com BM	X	a	X
19	Bharani S	B.Com BM	X	a	X
20	Deepak S	B.Com BM	a	a	a
21	Ganesh K	B.Com BM	X	X	a
22	Hariharan E	B.Com BM	a	a	a
23	Karthick P	B.Com BM	a	a	a
24	Kirthi Raj K C	B.Com BM	X	a	X
25	Magesh Kumar V	B.Com BM	a	X	a
26	Nambi Prakash P	B.Com BM	X	a	a
27	Praveen A	B.Com BM	X	a	a
28	Ragul S <del>S</del> E	B.Com BM	a	a	X
29	Sailesh S	B.Com BM	X	X	a
30	Sasrathi N	B.Com BM	a	a	a
31	Satheeshkumar A	B.Com BM	a	X	X
32	Surya Prakash R	B.Com BM	X	X	a
33	Vignesh K	B.Com BM	a	a	a
34	R.Aakash	B.Com ISM S-II	X	a	X
35	T.Arun kumar	B.Com ISM S-II	a X	X	X
36	S.Charles	B.Com ISM S-II	a X	X	a
37	K.Dinesh Kumar	B.Com ISM S-II	X	a	a
38	D.Harish	B.Com ISM S-II	X	a	a
39	R.Karthick	B.Com ISM S-II	a	a	a
40	C.Lenin	B.Com ISM S-II	a X	X	X
41	D.Mohana Krishnan	B.Com ISM S-II	a X	a	X
42	B.Mogesh	B.Com ISM S-II	a X	X	a
43	V.Nijanthan	B.Com ISM S-II	a X	a	X
44	S.V.Ragul	B.Com ISM S-II	X	a	a
45	M.Santhosh	B.Com ISM S-II	a X	a	X
46	S.Sarath Kumar	B.Com ISM S-II	a	a	a
47	S.Sai Kishore	B.Com ISM S-II	a	a	a
48	L.Sethupathy	B.Com ISM S-II	a	a	X
49	R.Vignesh	B.Com ISM S-II	a X	a	a

# THIRUTHANGAL NADAR COLLEGE

## Soft Skill Training Programme

From 24/07/2018 - 26/07/2018

TRAINER-03

Name	Dept	24/07/18	25/07/18	26/07/18
Nandha Kumar.G	B.Com Gen A	X	X	X
Santhosh Kumar.K	B.Com Gen A	X	X	X
Vinothkumar.V	B.Com Gen A	X	X	X
Salman.A	B.Com Gen A	X	X	X
Raghul.E	B.Com Gen A	X	a	a
Nirmal Kumar.V	B.Com Gen A	X	X	X
Akash.K	B.Com Gen A	X	X	X
Logesh.B	B.Com Gen A	X	X	X
Dnykithi.S	B.Com Gen A	X	a	a
Bala Dinesh.K	B.Com Gen A	X	X	X
Yunus.F	B.Com Gen A	X	a	X
Rakesh.S	B.Com Gen A	X	X	X
Mesia . R	B.Com Gen A	X	X	X
Akash.U	B.Com Gen A	a	X	X
Sivanthini.J	B.Com Gen A	a	X	a
Sujitha.S	B.Com Gen A	X	X	X
Pavithra.K	B.Com Gen A	X	a	X
Samy ktha.V	B.Com Gen A	X	a	X
Anitha.B	B.Com Gen A	X	X	X
Abirami.S	B.Com Gen A	X	X	X
Dhanam.S.V	B.Com Gen A	X	a	X
Rubendran.G	BCA B	X	a	X
Santhosh Kumar.B	BCA B	X	X	a
Santhosh.M	BCA B	X	X	X
Seran Raj.C	BCA B	X	X	X
Sethiq Basha.M	BCA B	X	X	X
Surya Kumar.B	BCA B	X	X	a
Tamilarasan.K	BCA B	X	X	X
Vignesh.R	BCA B	a	a	a
Vishnu.S	BCA B	X	a	a
Yuvanraj.R	BCA B	X	X	X
Santhosh.S	B.Com CA	X	X	X
Santhoshkumar.S	B.Com CA	X	a	X
Selvam.R	B.Com CA	X	X	X
Sharbudeen.A	B.Com CA	a	a	a
Sozharasan.A	B.Com CA	X	a	a
Sreenuvaasan.S	B.Com CA	X	X	X
Subash.K	B.Com CA	X	X	X
Ukeshkumar.V	B.Com CA	X	X	X
Venkateshan.K	B.Com CA	X	X	a
Vetriselvam.K	B.Com CA	X	X	a
Vignesh.R	B.Com CA	X	X	X
Vishnu.A	B.Com CA	X	X	X
Wajeeth.A	B.Com CA	X	X	X
Kaja Hussain.S	B.Com CA	X	X	X
Naveenkumar.S	B.Com CA	X	X	X
Dineshkumar.Y	B.Com CA	a	a	a
Nirmalkumar.	B.Com CA	X	a	a
Swetha.S	B.Com CA	a	a	a
Ishwarya.N	B.Com CA	X	a	a
Karthika Devi.G	B.Com CA	a	a	a
RITHIKA.S	B.Com Gen A	X	X	X
MADHAN . M	BCA B	X	X	X
SWETHA . P	B.COM CA	X	X	X

# THIRUTHANGAL NADAR COLLEGE

## Soft Skill Training Programme

From 24/07/2018 - 26/07/2018

TRAINER-04

Name	Dept	24/07/18	25/07/18	26/07/18
Mahalakshmi.V	B.Com Gen A	/	/	/
Subalakshmi.B	B.Com Gen A	/	/	/
Pavithra.R	B.Com Gen A	/	/	/
Jayashri.P	B.Com Gen A	/	/	/
Nandhini.R	B.Com Gen A	/	/	/
Divya.M	B.Com Gen A	/	A	/
Meena .M	B.Com Gen A	/	/	/
Janani.D	B.Com Gen A	/	/	/
Geethanjali .K	B.Com Gen A	/	/	/
Deepika.S	B.Com Gen A	/	/	/
Monisha.C	B.Com Gen A	/	/	/
Yasodha.S	B.Com Gen A	/	/	/
Prathiba.A	B.Com Gen A	/	A	/
Manisha.M	B.Com Gen A	/	/	/
Hemalatha.R	B.Com Gen A	/	/	A
Anitha.P	B.Com Gen A	/	/	/
Heera.P	B.Com Gen A	/	/	/
Archana.G	B.Com Gen A	/	/	/
Angel Asha.T	B.Com Gen A	/	/	/
Pavithra .G	B.Com Gen A	/	A	A
Varalakshmi.P	B.Com Gen A	/	/	A
Madhan.M	BCA B			
Abinaya.K	BCA B	/	/	/
Aparna.G	BCA B	/	/	/
Bhuvaneshwari.K	BCA B	/	/	/
Deepika.T	BCA B	/	/	/
Divya Bharathy.M	BCA B	/	/	/
Jain Mercy.J	BCA B	/	/	/
Saranya.P	BCA B	/	/	/
Shalini.S	BCA B	/	/	/
Surya Priya.M	BCA B	/	/	/
Tamilselvi.B	BCA B	a	a	a
Udhayalakshmi.G	BCA B	/	/	/
Yuvarani.B	BCA B	/	/	/
Kavitha.S	B.Com CA	/	/	/
Kowsar Begum.A	B.Com CA	a	/	/
Pavithra.M	B.Com CA	/	/	/
Ramya.G	B.Com CA	/	/	/
Renuka.R	B.Com CA	/	A	/
Saranya.E	B.Com CA	/	A	/
Sarmila.B	B.Com CA	/	A	/
Shalini.S	B.Com CA	/	A	A
Sowndharya.R	B.Com CA	/	A	/
Tharini.A	B.Com CA	/	A	/
Venisree.Y	B.Com CA	/	A	/
Vennila.S	B.Com CA	/	/	/
Vijayalakshmi.M	B.Com CA	/	/	/
Shanthini.S	B.Com CA	/	A	/
Manibharathi.P	B.Com CA	/	/	/
Karthica.R	B.Com CA	/	/	/

भारतीय गैर न्यायिक

बीस रुपये

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TWENTY  
RUPEES

INDIA NON JUDICIAL

காசிமுத்தாடு தமில்நாடு TAMIL NADU

7195

13-7-2018

Thiruthangal Nadar College

ck

*S. Kanna*

54AB 723663

S.KANNA. B.Sc.,

STAMP VENDOR

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CHENNAI - 600 118.

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BETWEEN

1. Thiruthangal Nadar College Affiliated to the University of Madras Accredited with "B" Grade by NAAC herein refer to as College located at Selavayal , nearby Kannadasan Nagar Chennai - 600051 represented by Thiru. M.G.E. Selapalam Secretary and Correspondent of Thiruthangal Nadar College will be the first part  
And

Warren Anthony Aker herein refer to as Project Head residing at 22/12, 1C, 6<sup>th</sup> Street, Rajaji Nagar, Villivakkam, Chennai-600 049 for the entitle of the soft skill Programme for the 3<sup>rd</sup> Year students of Thiruthangal Nadar College (approx. 975 students)

*W.A.Aker*

*S. Kanna*

WHEREAS

2. The Project Heads is desirous of undertaking a joint project for the delivering and handholding of the said programme " Soft Skill Programme" along with support of Ms. Roosina, Ms.G.Arthi and Mr.Uma Shankar. The two parties to this Memorandum of Understanding, with the intention of both being legally bound, accept the following terms and conditions:

3. Coordination and Contact Points

- a. College for coordination on broad issues and matters related to batch planning, training room assignments, communication to students ensuring maximum attendance and required media and stationary items ( attendance sheets )
- b. Project Heads for all operational matters which includes training, handholding and delivering programme as per agreed timelines

4. Scope of training and coverage

- a. Scope of training coverage includes training of 3<sup>rd</sup> Year Students approximately - 975 over 18 hours per student covering topics around

1. Resume Writing
2. Body Language for an Interview Perspective
3. Time Management
4. About Various Sectors and the nature of job
5. Model Interview
6. How to get Success in Interview
7. Group Discussion
8. Positive attitude in Failure

- b. Mutually agreed to start the training effective 13<sup>th</sup> August 2018 to 4<sup>th</sup> September 2018, any change in start date needs to be mutually agreed. Else could impact trainer availability and programme timelines
- c. Number of training batches and specific days of training needs to be agreed mutually before start of the programme

*Ms. Roosina*

*Ms. Uma Shankar*



## 5. Payout and remuneration terms

- a. Payout will be Rs 360 per Candidates (for four trainers). Payout of Rs 3,51,000 INR is fixed and will not be negotiable for any unforeseen circumstances with respect to number of participants in a batch/planned training coverage in a day.
- b. Overall project cost will be 23,400 INR per day for 15 days to be determined and agreed mutually and the over payment for 15 days training will be Rs. 3,51,000 INR. This will be dependent on number of days training is planned.
- c. Payment terms - It has been mutually agreed and confirmed by college that an advance of 50% of the contract value will be paid 5 days prior to start of the program. Balance payment on contract value to be paid within 30 calendar days from the date of submission of claim by Project Head
- d. The First and Second Payments by the first party will be made by cheque in favoring Warren Anthony Akers

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The Project Head shall;

- a) Organize training and handholding activities agreed under programme "Soft Skill" as per agreed curriculum and timeline
- b) Follow the course outline agreed by College , maintain three trainers at any given point during start to end date of the project
- c) Inform college a day in advance , in case replacing a trainer due to unforeseen circumstances
- d) Conduct no such parallel activity which may be prejudicial to the interests of the said programme or College
- e) Maintain records of the batch completed with total number of students attendance, and share them with College

*W. Akers*

*J.S. [Signature]*

## 7. Responsibilities of the College

### a) The College shall:

- a. Confirm start date of the project before seven working days
- b. Confirm number of batches , before seven working days
- c. Provide list of batch/classroom allotted along with attendance sheet to Project Head
- d. Provide norms and guidelines to students and college faculties wherever necessary
- e. Be responsible for the logistics and operational aspects of the training component of the said programme
- f. Shall provide appropriate visibility on pay out related information , per mutually agreed terms
- g. College shall provide explicit authorization letter confirming representation by **Thiru. M.G.E. Selapalam** to execute this contract on behalf of Thiruthangal Nadar College Management with explicit delegation of authority

### b) Other Terms & Conditions

- a. A total of 18 Hours of training should be covered for 5 Batches for 15 Days
- b. All the Modules mentioned by the college should be covered during the training period
- c. All Trainers should be available in the college campus on time (08:00 am to 02:00pm)
- d. No TA/DA as well as accommodation will be provided
- e. In Addition to that TDS at 10% will be payable by you on the total Amount

### c) Force Majeure

In the event of non-fulfillment of the contract terms and conditions due to any reason of force majeure namely fires, wars, riots, strikes, natural calamities, etc., neither the College nor Project Head shall be held responsible for any loss or consequential loss.

*Wtkus*

*J.S. Selapalam*

**d) Indemnity**

The college hereby agrees jointly and severally to indemnify project head and Trainers with respect to physical security and safety within college premises or more so during training hours

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IN WITNESS WHEREOF, the parties hereto have caused this memorandum of Understanding to be executed by their duly authorized officers or agents on the date set out above

For the Project Head

1. W. K. K.

(WASEEM ANTHONY AKERS)

For College

J. S. S.

Thiruthangal Nadar College  
(Authorized Signatory)

Witness

1.

2.

Witness

1.

2.

# THIRUTHANGAL NADAR COLLEGE

(Belongs to The Chennaivazhi Thiruthangal Hindu Nadar Uravinmurai Dharma Fund)

(A Co-educational College of Arts & Science)

Accredited with 'B' Grade by NAAC

Affiliated to the University of Madras

An ISO 9001-2008 certified institution

Selavayal, Chennai-51

## CAREER GUIDANCE

## AND

## PLACEMENT CELL

Proposed Soft Skill Training for

III Year Students

9<sup>13</sup> August 2018 to 03 September 2018

## Batch Details

S.N	Date	Department
01	10,13,14 August 2018	B.Com G A, B. Sc CS A B.Com B/M, BCA A
02	16,17,20 August 2018	B.Com CS A, M.Sc CS&T, B.Sc Maths, B.Sc S/A
03	21,22,23 August 2018	B.Com A/F, B.Com G C, B.Com ISM
04	27,28,29 August 2018	B.Com CA, BCA B, BBA
05	30,31 Aug & 3 Sep	B.Com CA B, B.Com G B, B.Sc CS B

### III Year soft skill syllabus

S.No	Topic
01	Resume Writing
02	Body Language for an Interview Perspective
03	Time Management in day to day life
04	About Various sectors and the job nature for the graduates
05	Model Interview
06	How to get success in Interview
07	Group Discussion
08	Positive attitude in Failure.

**Note:** Request to give us individual analysis of each student.

SOFT SKILL TRAINING (TIME SCHEDULE)

FROM 10/08/2018 TO 03/09/2018

SL.NO	DATE	TIMINGS	Remarks
1	10/08/2018 to 03/09/2018	8:15 am to 10:45 am	Training session
		10:45 am to 11:05 am	Tea Break
		11:05 am to 2:00 pm	Training session



## Rules and Regulations for Students

1. 100% attendance is mandatory
2. A note book is must for every day training
3. Students who are failing to attend the training will not be allowed to take part in any placement related activities.
4. Students should be on time to the training session after the break hours
5. Students are expected to follow proper dress code.
6. Students are expected to be in campus before 8:15 am. No consideration from college ends, if you arrived late to college.
7. Any kind of disturbance inside the training room or to a trainer will lead to severe action.
8. Students are expected to give 100% cooperation for the trainer as well the faculty coordinators.
9. No permission or leave will be provided to any students during the training Period.
10. Mobile Phones are strictly prohibited inside the training hall as well in college campus

# THIRUTHANGAL NADAR COLLEGE

## Soft Skill Training Programme

From 10/08/2018 - 14/08/2018

TRAINER-01

S.No	Name of the Students	Department	10/8/2018	13/08/2018	14/08/2018
1	ARAVINDAN D	B.Com G A	a	X	X
2	BALAJI K	B.Com G A	a	a	a
3	GANESAN V	B.Com G A	X	X	X
4	HEMANTH KUMAR R	B.Com G A	X	X	X
5	KAMALA KANNAN S	B.Com G A	a	a	a
6	KARTHICK V	B.Com G A	X	a	X
7	MOHAN S	B.Com G A	X	X	X
8	NAGARAJ P	B.Com G A	X	X	X
9	PRAVEEN B	B.Com G A	X	X	X
10	RAMESH PRABHAKARAN M	B.Com G A	X	X	X
11	SANAULLAH BASHA M	B.Com G A	X	X	X
12	SHARAN KUMAR A	B.Com G A	X	a	a
13	SUBASH M S	B.Com G A	X	X	X
14	SURYA G	B.Com G A	X	X	X
15	VIGNESH G	B.Com G A	a	X	a
16	ANANDHI V	B.Com G A	X	X	X
17	GOMATHI D	B.Com G A	X	X	X
18	AARTHI.B	B.Sc CS A	X	X	X
19	AARTHI.M	B.Sc CS A	X	X	X
20	AJITH.K	B.Sc CS A	X	X	X
21	BAKKIYA LAKSHMI.B	B.Sc CS A	a	a	a
22	BALAJI.T	B.Sc CS A	X	X	X
23	DIVYA.M	B.Sc CS A	a	X	X
24	HARINI.L	B.Sc CS A	X	X	X
25	INDHIYASH BASHA.K	B.Sc CS A	X	X	X
26	JAGADEESWARI.S	B.Sc CS A	a	a	a
27	KAMESH.R	B.Sc CS A	X	X	X
28	KAMINI.M	B.Sc CS A	a	X	X
29	KAVITHA.D	B.Sc CS A	a	X	X
30	KOKILA.M	B.Sc CS A	X	X	X
31	MOHAMED AZHARUDEEN.S	B.Sc CS A	X	X	X
32	ANANDHI M	BBM	a	a	a
33	DIVYA D	BBM	X	a	a
34	GEETHA S	BBM	a	a	X
35	KEERTHI S	BBM	a	a	X
36	MAHALAKSHMI B	BBM	a	a	X
37	PAVITHRADEVI D	BBM	a	a	X
38	SHARMILA DEVI SREE S	BBM	a	a	X
39	ANITHA	BBM	a	a	X
40	ABDUL RAHUMAN S M	BBM	a	a	X
41	ANBARASU P	BBM	X	X	X
42	DEEPAK SURESH B	BBM	a	a	X
43	DHIVAKAR K	BBM	X	a	X
44	JAGAN MOHAN A	BBM	a	a	X
45	KAVIBHARATHI K	BBM	a	a	X
46	MUTHUKUMAR R	BBM	X	a	a
47	NITHESH KUMAR K	BBM	X	a	X
48	DEEPAK KUMAR. K	BCA A	X	X	X
49	ESAKIMUTHU.L	BCA A	X	X	a
50	ESWARAN.K	BCA A	X	X	X
51	GODSON DANIEL.G	BCA A	X	X	X
52	GOPAL KRISHNAN.J	BCA A	X	X	X

# THIRUTHANGAL NADAR COLLEGE

## Soft Skill Training Programme

29 - 31

From 27/08/2018 - 29/08/2018 29 TRAINER-01

S.No	Name of the Students	Department	27/08/2018	28/08/2018	29/08/2018
1	V.AJITH	B.Com CA	X	Y	Y
2	J.AJITH	B.Com CA	X	Y	Y
3	V.AKASH	B.Com CA	X	X	Y
4	S.ANDREWS ISRAEL SAM DURAI	B.Com CA	X	Y	Y
5	P.ARUNKUMAR	B.Com CA	X	X	Y
6	S.BALAJI	B.Com CA	X	Y	Y
7	CHELLADURAI	B.Com CA	Y	X	X
8	S.ESWAR	B.Com CA	Y	X	X
9	S.J.FELIX ANTONY	B.Com CA	X	X	X
10	M.GANAPATHI	B.Com CA	Y	Y	Y
11	M.GURU PANDI	B.Com CA	X	X	X
12	S.HEMANT KUMAR	B.Com CA	X	X	X
13	D.JOYAL	B.Com CA	X	X	Y
14	J.KISHOREKANNA	B.Com CA	X	X	Y
15	A.ANANTHI	B.Com CA	Y	X	Y
16	M.DHANALAKSHMI	B.Com CA	X	X	Y
17	D.LOGESH	BCA B	X	X	Y
18	S.AZIZKHAR	BCA B	X	Y	X
19	G.RAVI VENKATESH	BCA B	X	X	X
20	M.R.MANOJ	BCA B	X	Y	X
21	S.KATHICK	BCA B	Y	X	X
22	B.M.SANTHOSH	BCA B	X	Y	X
23	A.ASIFGHAN	BCA B	X	X	X
24	R.RANJITH	BCA B	X	X	X
25	V.AJITH KUMAR	BCA B	Y	X	X
26	M.ANANDHALAKSHMI	BCA B	X	X	X
27	S.BHAVADHARANI	BCA B	X	X	Y
28	R.CHITRA DEVI	BCA B	X	X	X
29	S.DHANUSHYA	BCA B	X	X	Y
30	ANNALAKSHMI	BBA	X	X	X
31	BHAVANI	BBA	X	Y	X
32	DEVI	BBA	Y	X	Y
33	DEVI PRIYA	BBA	Y	X	Y
34	FLORA	BBA	Y	Y	Y
35	HALIMA SAADIA	BBA	X	Y	X
36	ILAKIYA	BBA	Y	Y	Y
37	INDHU	BBA	Y	X	X
38	KARTHIKADEVI	BBA	Y	X	X
39	VIJAY.B.M	BBA	X	X	Y
40	VIJAY.D	BBA	X	Y	Y
41	VIJAYAKUMAR	BBA	X	Y	Y
42	VIMAL RAJ	BBA	X	Y	Y
43	VISHNU	BBA	X	X	Y
44	WILSON RAJ	BBA	X	X	Y

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13.7.2018 Thiruthangal Nadar College

ek

*S. Kanna*

54AB 723662

S.KANNA. B.Sc.,

STAMP VENDOR

LIC. No. 191/B7/97

32, ABIRAMI AVENUE 1ST STREET,  
KAVIARASU KANNADASAN NAGAR,  
CHENNAI - 600 118.

MEMORANDUM OF UNDERSTANDING / AGREEMENT

This Memorandum of Understanding is made at Thiruthangal Nadar College on Thursday day of 12/09/2018

BETWEEN

1. Thiruthangal Nadar College Affiliated to the University of Madras Accredited with "B" Grade by NAAC herein refer to as College located at Selavayal , nearby Kannadasan Nagar Chennai - 600051 represented by Thiru. M.G.E. Selapalam Secretary and Correspondent of Thiruthangal Nadar College will be the first part

And

Warren Anthony Aker & C. Arun Kumar herein refer to as Project Heads residing at 22/12, 1C, 6<sup>th</sup> Street, Rajaji Nagar, Villivakkam, Chennai-600 049 for the entitle of the soft skill Programme for the 1<sup>st</sup> Year students of Thiruthangal Nadar College (approx. 1200 students)

*W.A. Aker*  
*C. Arun Kumar*

*W.A. Aker*

WHEREAS

2. The Project Heads is desirous of undertaking a joint project for the delivering and handholding of the said programme " Soft Skill Programme" along with support of Ms. Roosina, Mr. K. Purushothamman and Mr.Uma Shankar The two parties to this Memorandum of Understanding, with the intention of both being legally bound, accept the following terms and conditions:

3. Coordination and Contact Points

- a. College for coordination on broad issues and matters related to batch planning, training room assignments, communication to students ensuring maximum attendance and required media and stationary items ( attendance sheets )
- b. Project Heads for all operational matters which includes training, handholding and delivering programme as per agreed timelines

4. Scope of training and coverage

- a. Scope of training coverage includes training of 1<sup>st</sup> Year Students approximately - 1200 over 18 hours per student covering topics around

1. Conversation Skills
2. Group Skills
3. Personal Grooming
4. Presentation Skills
5. Model Interview
6. Critical & Creative Thinking
7. Emotional Quotient
8. Positive Thinking

- b. Mutually agreed to start the training effective 14<sup>th</sup> September 2018 to 11<sup>th</sup> October 2018, any change in start date needs to be mutually agreed. Else could impact trainer availability and programme timelines

- c. Number of training batches and specific days of training needs to be agreed mutually before start of the programme

Wtkus  
C. Arun Kumar

J. Sankar

## 5. Payout and remuneration terms

- a. Payout will be Rs 350 per Candidates (for four trainers). Payout of Rs 4,20,000 INR is fixed and will not be negotiable for any unforeseen circumstances with respect to number of participants in a batch/planned training coverage in a day.
- b. Overall project cost will be 23,333 INR per day for 18 days to be determined and agreed mutually and the over payment for 18 days training will be Rs. 4,20,000 INR. This will be dependent on number of days training is planned
- c. Payment terms - It has been mutually agreed and confirmed by college that an advance of 50% of the contract value will be paid 5 days prior to start of the program. Balance payment on contract value to be paid within 30 calendar days from the date of submission of claim by Project Head
- d. The First and Second Payments by the first party will be made by cheque in favoring Arun Kumar C  
The First and Second Payments by the first party will be made by cheque in favoring Warren Anthony Akers

## 6. Responsibilities of the Project Head

The Project Head shall;

- a) Organize training and handholding activities agreed under programme "Soft Skill" as per agreed curriculum and timeline
- b) Follow the course outline agreed by College , maintain three trainers at any given point during start to end date of the project
- c) Inform college a day in advance , in case replacing a trainer due to unforeseen circumstances
- d) Conduct no such parallel activity which may be prejudicial to the interests of the said programme or College
- e) Maintain records of the batch completed with total number of students attendance, and share them with College

Waters  
C. Arun Kumar

J. Sen...

## 7. Responsibilities of the College

### a) The College shall:

- a. Confirm start date of the project before seven working days
- b. Confirm number of batches , before seven working days
- c. Provide list of batch/classroom allotted along with attendance sheet to Project Head
- d. Provide norms and guidelines to students and college faculties wherever necessary
- e. Be responsible for the logistics and operational aspects of the training component of the said programme
- f. Shall provide appropriate visibility on pay out related information , per mutually agreed terms
- g. College shall provide explicit authorization letter confirming representation by Thiru. M.G.E. Selapalam to execute this contract on behalf of Thiruthangal Nadar College Management with explicit delegation of authority

### b) Other Terms & Conditions

- a. A total of 18 Hours of training should be covered for 6 Batches for 18 Days
- b. All the Modules mentioned by the college should be covered during the training period
- c. All Trainers should be available in the college campus on time (08:00 am to 02:00pm)
- d. No TA/DA as well as accommodation will be provided
- e. In Addition to that TDS at 10% will be payable by you on the total Amount

### c) Force Majeure

In the event of non-fulfillment of the contract terms and conditions due to any reason of force majeure namely fires, wars, riots, strikes, natural calamities, etc., neither the College nor Project Head shall be held responsible for any loss or consequential loss.

WTKus  
C. Arul Ku.R

J. E. Selapalam

**d) Indemnity**

The college hereby agrees jointly and severally to indemnify project head and Trainers with respect to physical security and safety within college premises or more so during training hours

**e) Liabilities**

College shall not, however, be liable for:

- a. any payments of claims by trainers , other than Project Head

**f) Breach of Agreement**

College shall have the right to terminate the agreement with the Project Head, in case the Project Head either fails to provide the services as mentioned in the MOU, or exploits the students or misuses the partnership with college in any way.

**g) Amendment to the Agreement**

The obligations of the College and Project Head have been outlined in this MOU. However, during the training programme, circumstances may arise which call for alteration or modifications of this MOU. These modifications/alterations will be mutually discussed and agreed upon in writing.

**h) Period of Validity**

This MOU shall be initially valid for 180 days from the date of signing the agreement and to be renewed subsequently by mutual consent of both the parties.

*Handwritten signature:*  
C. Arun Kumar

*Handwritten signature:*



i) Arbitration

Any dispute arising with regard to any aspect of this MOU shall be settled through mutual consultations and agreements by the parties to the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this memorandum of Understanding to be executed by their duly authorized officers or agents on the date set out above

For the Project Head

1. W. Akers

(WARREN ANTHONY AKERS)

2. C. Arun Kumar

(C. ARUN KUMAR )

For College

J. Selvaraj

Thiruthangal Nadar College  
(Authorized Signatory)

Witness

1.

2.

Witness

1.

2.

# THIRUTHANGAL NADAR COLLEGE

(Belongs to The Chennaivazh Thiruthangal Hindu Nadar Uravinmurai Dharma Fund)

(A Co-educational College of Arts & Science)

Accredited with 'B' Grade by NAAC

Affiliated to the University of Madras

An ISO 9001-2015 certified institution

Selavayal, Chennai-51

## CAREER GUIDANCE

AND

## PLACEMENT CELL

Proposed Soft Skill Training for  
I Year Students

14 September 2018 - 11 October 2018

## Topics to be covered During Training.

S.No	Topic
01	Conversation Skills
02	Group Skills
03	Personal Grooming
04	Presentation Skills
05	Critical & Creative thinking
06	Emotional Quotient
07	Positive Thinking

Maximize: 18 Hours

Note: Request to give us individual analysis of each student.

## I Year Batch Details for Soft Skills

S.N	Date	Department
01	14, 17, 18 - Sep 2018	B.Com A/F, BSc Physics, BSc Plant biology, BCA 'A', BSc CS 'B'
02	19, 20, 24 - Sep 2018	BBA, BA English, BSc Chemistry, B.Com G 'A'
03	25, 26, 27 - Sep 2018	B.Com CA, BCA shift-II, MSc CS&T shift-II, B.Com G shift-II
04	28 Sep - 01, 03 Oct 2018	BSc Maths, B.Com G 'B', B.Com B/M, BSc SA
05	04, 05, 08 - Oct 2018	B.Com CS 'A', B.Com G 'C', BSc CS 'A', B.Com ISM
06	09, 10, 11 - Oct 2018	B.Com CS shift-II, B.Com CS 'B', BCA 'B'

Soft Skill (TIME SCHEDULE)

FROM 14/09/2018 TO 11/10/2018

SLNO	DATE	TIMINGS	Remarks
1	14/09/2018 to 11/10/2018	8:15 am to 10:45 am	Training session
		10:45 am to 11:05 am	Tea Break
		11:05 am to 2:00 pm	Training session

# Thiruthangal Nadar College, Selavayal Chennai-51 Trainer -1

L.NO	Name of the Students	Department	14/09/18	17/09/18	18/09/18
1	ANITHA.S	AF	x	/	a
2	ANJEL.J	AF	x	/	/
3	BABU.T	AF	x	/	/
4	BHUVANESH KUMAR.S	AF	x	/	/
5	BHUVANESH.P	AF	a	a	/
6	DEEPIKA.R	AF	a	/	/
7	DEVADHARSHINI.S	AF	x	/	/
8	DHARSAN.M.G.	AF	x	/	/
9	DHARSHINI.R	AF	x	/	/
10	DIVYA.J	AF	x	/	/
11	DIVYA.K	AF	x	/	/
12	GOKUL RAJ.S	AF	x	/	/
13	GOWTHAM.P	AF	x	a	a
14	HARIHARAN.G	AF	x	/	a
15	HARISH.G	AF	a	a	a
16	JANANLM	AF	x	a	/
17	JAYAKUMAR.E	AF	x	/	/
18	KARTHIK.P	AF	a	a	/
19	Amirtha Eswari. N	Physics	x	/	/
20	Durga. M	Physics	x	/	/
21	Geetha. S	Physics	x	/	/
22	Balaji. K	Physics	x	a	a
23	Daniel Amal Raj. J	Physics	x	/	/
24	Ajith. M	Plant Biology	x	/	/
25	Anitha. S	Plant Biology	x	/	/
26	Aravindhaswamy. D	Plant Biology	x	/	/
27	Hariharan. M	Plant Biology	x	/	/
28	Hariharan. N	Plant Biology	x	/	/
29	Sowndar Rajan.G	Plant Biology	x	/	/
30	Vishnu Prakash. V	Plant Biology	x	a	a
31	Gurushalini. R	Plant Biology	x	/	/
32	AJITH KUMAR V	BCA A	a	/	/
33	AJITH S	BCA A	x	/	/
34	AKASH KUMAR V	BCA A	x	/	/
35	AKASH V	BCA A	x	/	/
36	ANANDHAN V	BCA A	x	/	/
37	ARAVIND D	BCA A	x	/	/

38	BALAJI P	BCA A	a	1	1
39	BHARATHWAJI B	BCA A	a	1	1
40	CHANDRU R	BCA A	x	1	1
41	CHILUKURI BHANU PRAKASH CHOWDARY	BCA A	x	1	1
42	DIVYA.S	BCA A	x	1	1
43	KAMALESWARY.S	BCA A	x	1	1
44	KAVIYA LAKSHMI.C	BCA A	x	1	
45	AKASH.M	BSC CS B	a	1	1
46	DEENA .R	BSC CS B	<del>x</del>	1	1
47	DEEPA J	BSC CS B	<del>x</del>	1	1
48	DEEPAK.S	BSC CS B	a	1	1
49	DILLIP.R	BSC CS B	a	a	a
50	DRAVIN KUMAR.B	BSC CS B	x	0	a
51	DURGA DEVI.S	BSC CS B	x	1	1
52	GIRIDHARAN.K	BSC CS B	x		
53	GIRIJA.M	BSC CS B	x	1	1
54	GOPINATH.E	BSC CS B	x	1	1
55	HEENA KALARO.J	BSC CS B	x	1	1
56	INDHUKALA.K.	BSC CS B	a	1	1

Thiruthangal Nadar College, Selavayal Chennai-51 Trainer -4

Sl No	Name of the Students	Department	14/09/18	17/09/18	18/09/18
1	SARIGA.M	AF	X	X	X
2	SELVARAJ.R	AF	X	X	X
3	SENTHAMIL SELVAN.S	AF	a	a	X
4	SHANTHINLD	AF	X	a	X
5	SHIFANI FATHIMA.N	AF	X	X	X
6	SHYLAJA.P	AF	X	X	a
7	SIVA SAKTHI.D	AF	1	X	X
8	SNEHA.S	AF	a	a	X
9	SRIDURGA.J	AF	X	a	X
10	SRINIVASAN.V	AF	X	a	a
11	SUDHAKARAN.S	AF	X	X	X
12	SUNDARESWARAN.K	AF	X	X	a
13	VEERAMANIKANDAN.V	AF	X	X	X
14	VIGNESH.M	AF	X	X	X
15	VINOTHINI.S	AF	X	X	X
16	VISHAL.M	AF	X	X	X
17	YOGESH.R	AF	X	X	X
18	YUVARAJ PRASAD.S	AF	X	X	X
19	Stephy Petsiya.J	Physics	X	a	X
20	Swarna Malathi. G	Physics	X	X	X
21	Valli Reena .K	Physics	X	X	X
22	Vandana. M	Physics	X	X	X
23	Dharshini. T	Physics	X	a	a
24	Charumathi .E	Physics	X	a	a
25	Punitha Nithi. S	Plant Biology	X	X	X
26	Ramya. G	Plant Biology	X	X	a
27	Shobana. K	Plant Biology	X	X	X
28	Shobana. R	Plant Biology	X	a	a
29	Sri Hari. S <i>Vetivel musun-T</i>	Plant Biology	a	X	a
30	Subhalakshmi. A	Plant Biology	a	X	X
31	Swetha. K	Plant Biology	X	a	X
32	SHANMUGA RAJ.N	BCA A	X	X	X
33	SHYAM BADU K	BCA A	X	X	a
34	SOLOMON SIMEON G	BCA A	X a	X	X
35	SURYA B	BCA A	a	X	X
36	SURYA K	BCA A	a	X	X
37	TAMILARASAN D	BCA A	a	X	X
38	VENKAT S	BCA A	X	X	a
39	YESHWANTH KUMAR K	BCA A	X	X	X
40	YUVARAJ S	BCA A	X	X	X



41	SNEHA S	BCA A	X	X	X
42	SRAVEENA R	BCA A	X	X	X
43	YUVASRI V	BCA A	X	X	X
44	VIGNESH.D	BSC CS B	X	X	9
45	VIGNESHWAR.E	BSC CS B	X	X	X
46	YOGESHWARAN.S	BSC CS B	9	X	X
47	BHUVANESWARI.V	BSC CS B	9	X	X
48	RAMKUMAR.M	BSC CS B	X	X	X
49	CHANDRABHARATHI .N	BSC CS B	X	9	X
50	SURYA PRAKASH.K	BSC CS B	X	X	X
51	HEMANTHKUMAR	BSC CS B	X	X	X
52	NAGARJUN.K.V	BSC CS B	9	X	9
			X	X	X

## Thiruthangal Nadar College, Selavayal Chennai-51 Trainer -3

NO	Name of the Students	Department	14/09/18	17/09/18	18/09/18
1	KEERTHANA.R	AF	/	X	/
2	KIRUBHA GANESH.B	AF	A	X	/
3	KISHORE KUMAR.S	AF	/	X	/
4	KOTTESHWARAN.U	AF	A	X	/
5	KOWSALYA.M	AF	/	X	A
6	MADHAN KUMAR.E	AF	A	X	/
7	MAGESH RAJA.V	AF	/	X	/
8	MAGESH.P	AF	/	X	/
9	MAGESH.S	AF	A	X	/
10	MEENAKSHI.K	AF	/	A	/
11	MEENAKSHI.N	AF	/	X	/
12	MOHAMMED SALMAN.K	AF	/	A	A
13	NAGOMI SARAL.P.C.	AF	/	X	• permit
14	NANDHINI.V	AF	/	X	/
15	NARNDHAR.S	AF	/	X	/
16	NAVEEN KUMAR.S	AF	/	X	/
17	NISAA KEERTHINI.T	AF	A	A	A
18	Gopinath. M	Physics	/	X	A
19	Karthick. D	Physics	/	A	/
20	Maharaja. N	Physics	/	A	/
21	Pougazh.N. R. K	Physics	/	A	A
22	Harini. K	Plant Biology	/	X	/
23	Ishwariya. M	Plant Biology	A	X	A
24	Jayanthibala. S	Plant Biology	/	A	A
25	Kalai Priya. D	Plant Biology	/	A	A
26	Karthika. S	Plant Biology	/	A	A
27	Kaviya. G	Plant Biology	/	X	/
28	Lavanya. A	Plant Biology	A	X	/
29	DEEPAK B	BCA A	/	A	/
30	DHILAK RAJ S	BCA A	/	X	/
31	DINESH K	BCA A	/	X	/
32	DINESH KUMAR J	BCA A	/	A	A
33	DINESH KUMAR R	BCA A	A	A	A
34	HARI PRASATH S	BCA A	/	X	/
35	HITHESH O	BCA A	/	X	A
36	IMMANUVEL JOSEPH J	BCA A	/	X	/
37	JEEVA M	BCA A	/	X	/

38	MAHALAKSHMI K	BCA A	/	X	/
39	PAVITHRA M	BCA A	/	X	/
40	PRIYANKA.S	BCA A	/	X	/
41	JAYA BHARATHI PANDIYAN. S.P	BSC CS B	A /	X	/
42	KAVI OVIYA.C	BSC CS B	A /	X	/
43	KAVIYA.R	BSC CS B	A /	X	/
44	H.MOHAMMED FAIZAL	BSC CS B	A	A X	A
45	MAGESHKUMAR M.E	BSC CS B	A /	A	A
46	MAGESHWARI.T	BSC CS B	A /	X	/
47	MAHALAKSHMI.D	BSC CS B	A /	X	/
48	MANIGANDAN.K	BSC CS B	A /	A	A
49	MOHAMMED ARIF.A	BSC CS B	A	A X	/
50	MOHAMMED MUSHRAF ALI M	BSC CS B	A	X	A
51	MOHAMMED THOUFIQ K.R	BSC CS B	A	A	A
52	MURALLM	BSC CS B	A	X	A

भारतीय गैर न्यायिक

बीस रुपये

रु.20



Rs.20

TWENTY  
RUPEES

INDIA NON JUDICIAL

தமிழ்நாடு தமில்நாடு TAMIL NADU

2018

30.11.2018

Thiruthangal Nadar College  
eh

S. Kanna

59AB 259582

S.KANNA. B.Sc.,

STAMP VENDOR

LIC. No. 191/B7/97

32, ABIRAMI AVENUE 1ST STREET,  
KAVIARASU KANNADASAN NAGAR  
CHENNAI - 600 118.

MEMORANDUM OF UNDERSTANDING / AGREEMENT

This Memorandum of Understanding is made at Thiruthangal Nadar College on Monday of 3/12/2018

BETWEEN

1. Thiruthangal Nadar College Affiliated to the University of Madras Accredited with "B" Grade by NAAC herein refer to as College located at Selavayal , nearby Kannadasan Nagar Chennai - 600051 represented by Thiru. M.G.E. Selapalam Secretary and Correspondent of Thiruthangal Nadar College will be the first part

And

Namita Mahadev Naik herein refer to as Project Head residing at C, 3<sup>RD</sup> Floor Millennium Towers, Adiliyampattu , Vanagram 600095 for the entitle of the soft skill Programme for the 1<sup>ST</sup> Year students of Thiruthangal Nadar College (approx. 1200 students)

*(Handwritten signature)*

*(Handwritten signature)*

## WHEREAS

2. the Project Head is desirous of undertaking a joint project for the delivering and handholding of the said programme "Soft Skill Programme" along with support of Ms.Piyoosh, Ms.R.Mahalakshmi and Ms.Richa Sekhar.The two parties to this Memorandum of Understanding, with the intention of both being legally bound, accept the following terms and conditions:

### 3. Coordination and Contact Points

- a. College for coordination on broad issues and matters related to batch planning, training room assignments, communication to students ensuring maximum attendance and required media and stationary items (attendance Sheets)
- b. Project Head for all operational matters which includes training, handholding and delivering programme as per agreed timelines

### 4. Scope of training and coverage

a. Scope of training coverage includes training of 1<sup>st</sup> Year Students approximately - 1200 over 12 hours per student covering topics around

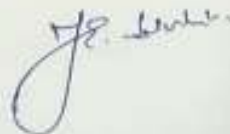
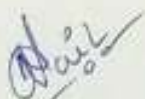
- Leadership
- Self-Grooming
- Self-Exploration
- Goal Setting
- Self Esteem
- Self-Confidence

b. Mutually agreed to start the training effective 3<sup>rd</sup> December 2018 to 19<sup>th</sup> December 2018 any change in start date needs to be mutually agreed. Else could impact trainer availability and programme timelines

c. Number of training batches and specific days of training needs to be agreed mutually before start of the programme

### 5. Payout and remuneration terms

- a. Payout will be Rs 24000 per day (for four trainers). Payout of Rs. 24000 is fixed and will not be negotiable for any unforeseen circumstances with respect to number of participants in a batch/planned training coverage in a day.
- b. Overall project cost will be Rs. 24000 INR Per day for 12 Days to be determined and agreed mutually and the over payment for 12 days training will be Rs.2,88000 INR. This will be dependent on number of days training is planned.
- c. Payment terms - It has been mutually agreed and confirmed by college that an advance of 50% of the contract value will be paid 5 days prior to start of the program. Balance payment on contract value to be paid within 30 calendar days from the date of submission of claim by Project Head
- d. The payment by the first party will be made by cheque in favoring **Namita Mahadev Naik**.



## 6. Responsibilities of the Project Head

The Project Head shall;

- a) Organize training and handholding activities agreed under programme Soft Skills as per agreed curriculum and timeline
- b) Follow the course outline agreed by College , maintain four trainers at any given point during start to end date of the project
- c) Inform college a day in advance , in case replacing a trainer due to unforeseen circumstances
- d) Conduct no such parallel activity which may be prejudicial to the interests of the said programme or College
- e) Maintain records of the batch completed with total number of students attendance, and share them with College

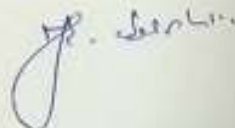
## 7. Responsibilities of the Project Head

The College shall:

- a. Confirm start date of the project before seven working days
- b. Confirm number of batches , before seven working days
- c. Provide list of batch/classroom allotted along with attendance sheet to Project Head
- d. Provide norms and guidelines to students and college faculties wherever necessary
- e. Be responsible for the logistics and operational aspects of the training component of the said programme
- f. Shall provide appropriate visibility on pay out related information , per mutually agreed terms
- g. College shall provide explicit authorization letter confirming representation by **Thiru M.G.E Selapalam** to execute this contract on behalf of Thiruthangal Nadar College Management with explicit delegation of authority

### b) Other Terms & Conditions

- a. A total of 12 Hours of training should be covered for 6 Batches for 12 Days for both 1<sup>st</sup> Year Students
- b. All the Modules mentioned by the college should be covered during the training period
- c. All Trainers should be available in the college campus on time (08:00 am to 2:15pm)
- d. No TA/DA as well as accommodation will be provided
- e. In addition to that TDS at 10% will be payable by you on the total amount.



**c) Force Majeure**

In the event of non-fulfillment of the contract terms and conditions due to any reason of force majeure namely fires, wars, riots, strikes, natural calamities, etc., neither the College nor Project Head shall be held responsible for any loss or consequential loss.

**d) Indemnity**

The college hereby agrees jointly and severally to indemnify project head and Trainers with respect to physical security and safety within college premises or more so during training hours

**e) Liabilities**

College shall not, however, be liable for:

- a. any payments of claims by trainers, other than Project Head

**f) Breach of Agreement**

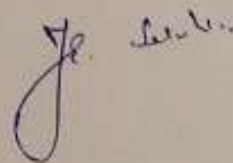
College shall have the right to terminate the agreement with the Project Head, in case the Project Head either fails to provide the services as mentioned in the MOU, or exploits the students or misuses the partnership with college in any way.

**g) Amendment to the Agreement**

The obligation of the College and Project Head have been outlined in this MOU. However, during the training programme, circumstances may arise which call for alteration or modifications of this MOU. These modifications/alterations will be mutually discussed and agreed upon in writing.

**h) Period of Validity**

This MOU shall be initially valid for 180 days from the date of signing the agreement and to be renewed subsequently by mutual consent of both the parties.



i) Arbitration

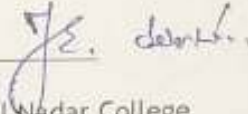
Any dispute arising with regard to any aspect of this MOU shall be settled through mutual consultations and agreements by the parties to the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this memorandum of understanding to be executed by their duly authorized officers or agents on the date set out above

For the Project Head

  
( NAMITA M. NAIK )

For College

  
Thiruthangal Nadar College  
(Authorized Signatory)

Witness

1.  (Riche Sekhar)  
2. \_\_\_\_\_

Witness

1.   
2. 



# THIRUTHANGAL NADAR COLLEGE

(Belongs to The Chennaivazh Thiruthangal Hindu Nadar Uravinmurai Dharma Fund)

(A Co-educational College of Arts & Science)

Accredited with 'B' Grade by NAAC

Affiliated to the University of Madras

An ISO 9001-2015 certified institution

Selavayal, Chennai-51

## CAREER GUIDANCE

## AND

## PLACEMENT CELL

Proposed Soft Skill Training for

I Year Students

3 Dec 2018 to 19 Dec 2018

## I Year Batch Details for Soft Skills -Dec 2018

S.N	Date	Department
01	3,4 - Dec 2018	B.Com A/F, BSc Physics, BSc Plant biology, BCA 'A', BSc CS 'B'
02	5,6 - Dec 2018	BBA, BA English, BSc Chemistry, B.Com G 'A'
03	10,11 - Dec 2018	B.Com CA, BCA shift-II, MSc CS&T shift-II, B.Com G shift-II, BSW
04	12,13-Dec 2018	BSc Maths, B.Com G 'B', B.Com B/M, BSc SA
05	14,17- Dec 2018	B.Com CS 'A', B.Com G 'C', BSc CS 'A', B.Com ISM
06	18,19- Dec 2018	B.Com CS shift-II, B.Com CS 'B', BCA 'B'

## 1 Year Soft Skill Syllabus Details

1. Leadership
2. Self-Confident
3. Self-Grooming
4. Self-Exploration
5. Goal Setting
6. Self-Esteem

Soft Skill (TIME SCHEDULE)

FROM 3/12/2018 TO ~~23/01/2019~~ <sup>19/12/18</sup>

SL.NO	DATE	TIMINGS	Remarks
1	3/12/2018 to 19/12/2018	8:15 am to 10:45 am	Training session
		10:45 am to 11:05 am	Tea Break
		11:05 am to 2:15 pm	Training session

## Rules and Regulations for Students

1. 100% attendance is mandatory
2. A note book is must for every day training
3. Students who are failing to attend the training will not be allowed to take part in any placement related activities.
4. Students should be on time to the training session after the break hours
5. Students are expected to follow proper dress code.
6. Students are expected to be in campus before 8:15 am. No consideration from college ends, if you arrived late to college.
7. Any kind of disturbance inside the training room or to a trainer will lead to severe action.
8. Students are expected to give 100% cooperation for the trainer as well the faculty coordinators.
9. No permission or leave will be provided to any students during the training Period.
10. Mobile Phones are strictly prohibited inside the training hall as well in college campus

Thiruthangal Nadar College, Selavayal Chennai-51 Trainer -2

NO	Name of the Students	Department	12-03-18	12-04-18
1	NITHISHWARAN.B	AF	✓ ✗	✗
2	PAVITHRA.D	AF	✓ ✓	✓ ✓
3	POOJA.M	AF	✓ ✓	✗
4	RAGUL.J.P.	AF	✓ ✗	✗
5	RAM PRASATH.B	AF	✓ ✗	
6	RAMYA.S	AF	✓ ✓	✓ ✓
7	ROHITH.R	AF	✓ ✗	
8	RUBY.V	AF	✓ ✓	
9	SAKTHI PRIYA.J	AF	✓ ✓	
10	SAKTHIVEL.G	AF	✗ ✗	
11	SAKTHIVEL.R	AF	✓ ✓	✓ ✓
12	SANDHIYA.V	AF	✓ ✓	✓ ✓
13	SANJAY.V	AF	✓ ✗	
14	SARAN RAJ.K	AF	✓ ✗	
15	SARANYA.V	AF	✓ ✓	
16	SARAVANAN.R	AF	✓ ✗	
17	SARAVANASELVAMS	AF	✓ ✓	✓ ✓
18	Dinesh Kumar	Physics	✓ ✗	
19	Mathavan .M	Physics	✗ ✗	
20	Naresh Kumar. R	Physics	✗ ✗	
21	Parveen. D	Physics	✓ ✗	
22	Raphel Abinesh.S	Physics	✓ ✗	
23	Malarkodi. P	Plant Biology	✓ ✓	
24	Malavika. S	Plant Biology	✓ ✓	
25	Nandhini. N	Plant Biology	✓ ✓	✓ ✓
26	Nazima Begum. N	Plant Biology	✓ ✓	
27	Nirmala Devi. S	Plant Biology	✓ ✓	✓ ✓
28	Priya. M	Plant Biology	✓ ✓	✓ ✓
29	Priyadharshini. R	Plant Biology	✓ ✓	
30	KARTHIK A	BCA A	✓ ✓	
31	KARTHIKEYAN K	BCA A	✓ ✓	
32	MANOJ KUMAR R	BCA A	✓ ✓	✓ ✓
33	NABEEL AHMAD R	BCA A	✓ ✓	✓ ✓
34	NITHISH KUMAR A	BCA A	✓ ✓	✓ ✓
35	PUBESH RAJ A	BCA A	✓ ✓	✓ ✓
36	SANJEEVE VEERARAGAVAN V	BCA A	✓ ✓	
37	SATHISH KUMAR L	BCA A	✓ ✓	✓ ✓
38	SESHATHRI V	BCA A	✓ ✓	

39	PRIYANKA.U	BCA A	✓✓	✓✓
40	ROSHNI FARZANA.Y	BCA A	✓✓	
41	SANDHIYA.S	BCA A	✓✓	
42	NASIM SHARIFF.T	BSC CS B	✓✓	
43	PRINCE J	BSC CS B	✓✓	
44	RIYAZ AHAMED.M	BSC CS B	<del>✓✓</del>	
45	ROYAL RAJAN.V	BSC CS B	✓✓	
46	SANJAY VIJAY.R	BSC CS B	✓✓	✓✓
47	SIVAKUMAR.K	BSC CS B	✓✓	
48	SREE MAGESH.P	BSC CS B	✓✓	✓✓
49	SRI RAM.T.R	BSC CS B	✓✓	✓✓
50	SUGAPRIYA.G	BSC CS B	✓✓	
51	VAMSLS	BSC CS B	<del>✓✓</del>	
52	VARALAKSHMI.T	BSC CS B	✓✓	✓✓
53	VASANTH KUMAR.S	BSC CS B	✓✓	✓ <del>✓</del>

46 36

Thiruthangal Nadar College, Selavayal Chennai-51


Trainer - 2.6.2

SL.NO	Name of the Students	Department	18/12/2018	19/12/2018
1	PAVITHARA G	BCOM CS S-II	X	✓
2	PRASANTHI P	BCOM CS S-II	X	✓
3	JAGADEESH R	BCOM CS S-II	X	✓
4	MONISH R	BCOM CS S-II	X	—
5	KANCHANA K	BCOM CS S-II	X	—
6	MOHAMED ARIF H	BCOM CS S-II	X	—
7	PRAMOTH BALAJI R	BCOM CS S-II	X	✓
8	SOUNDARYA J	BCOM CS S-II	X	✓
9	SURYA J	BCOM CS S-II	X	—
10	RAJALAKSHMI B	BCOM CS S-II	—	✓
11	PRIYANKA A	BCOM CS S-II	—	—
12	NAVEEN KUMAR D	BCOM CS S-I	✓	✓
13	NITHEESH V	BCOM CS S-I	✓	✓
14	PRADEEP M	BCOM CS S-I	✓	✓
15	PRASANTH M	BCOM CS S-I	✓	✓
16	PRAVEEN J	BCOM CS S-I	✓	—
17	PRIYA R	BCOM CS S-I	✓	✓
18	PRIYADHARSHINI S	BCOM CS S-I	✓	✓
19	PRIYADHARSHINI P	BCOM CS S-I	—	✓
20	RAVI KUMAR N	BCOM CS S-I	✓	✓
21	SAJEN M	BCOM CS S-I	✓	✓
22	SAKTHIVEL G	BCOM CS S-I	✓	—
23	SAMELIR <i>shameli</i>	BCOM CS S-I	✓	✓
24	SANJEEV DEARAN K. B	BCOM CS S-I	✓	—
25	SANTHOSH B	BCOM CS S-I	✓	✓
26	SARAVANAN B	BCOM CS S-I	✓	—
27	SASI KUMAR S	BCOM CS S-I	✓	✓
28	SAVIDHA P	BCOM CS S-I	✓	✓
29	SEKAR J	BCOM CS S-I	—	—
30	MUTHU KUMAR V	BCA B	✓	✓
31	PRASANNA VENKATESH M	BCA B	✓	✓
32	RAJA J	BCA B	✓	✓
33	RAJESH M	BCA B	—	—
34	RAJESH R	BCA B	✓	✓
35	SAI MADHAN S	BCA B	✓	✓
36	SAKTHI SARAVANA VEL M	BCA B	✓	✓
37	SAMWESLY M	BCA B	✓	✓
38	SANTHOSH K	BCA B	✓	✓



39	RITHIKA M	BCA B	✓	✓
40	SHAJEETHA BANU K	BCA B	—	—
41	SUREE RAJA PREETHA L	BCA B	✓	✓

Very good team both the days.  
Needs to be appreciated to motivate them.

  
(R. Mahalakshmi)

Thiruthangal Nadar College, Selavayal Chennai-51 Trainer -4

Sl No	Name of the Students	Department	12-03-18	12-04-18
1	SARIGA.M	AF	✓   ✓	A A
2	SELVARAJ.R	AF	✓ ✓	✓ ✓
3	SENTHAMIL SELVAN.S	AF	✓ A	A A
4	SHANTHINLD	AF	✓ ✓	A A
5	SHIFANI FATHIMA.N	AF	✓ ✓	A A
6	SHYLAJA.P	AF	✓ ✓	✓ ✓
7	SIVA SAKTHI.D	AF	✓ ✓	A A
8	SNEHA.S	AF	A A	<del>A</del> ✓ ✓
9	SRIDURGA.J	AF	✓ ✓	A A
10	SRINIVASAN.V	AF	A A	A A
11	SUDHAKARAN.S	AF	✓ A	A A
12	SUNDARESWARAN.K	AF	✓ A	A A
13	VEERAMANIKANDAN.V	AF	✓ A	A A
14	VIGNESH.M	AF	✓ A	✓ ✓
15	VINOTHINLS	AF	A A	A A
16	VISHALI.M	AF	✓ ✓	✓ ✓
17	YOGESH.R	AF	✓ A	A A
18	YUVARAJ PRASAD.S	AF	✓ ✓	A A
19	Stephy Petsiya.J	Physics	✓ ✓	A A
20	Swarna Malathi. G	Physics	✓ ✓	✓ ✓
21	Valli Reena .K	Physics	✓ ✓	✓ ✓
22	Vandana. M	Physics	✓ ✓	✓ ✓
23	Dharshini. T	Physics	✓ ✓	A A
24	Charumathi .E	Physics	A A	A A
25	Punitha Nithi. S	Plant Biology	A A	A A
26	Ramya. G	Plant Biology	✓ ✓	✓ ✓
27	Shobana. K	Plant Biology	✓ ✓	✓ ✓
28	Shobana. K	Plant Biology	.	.
29	Sri Hari. S	Plant Biology	A A	A A
30	Subhalakshmi. A	Plant Biology	✓ ✓	A A
31	Swetha. K	Plant Biology	A A	A A
32	SHANMUGA RAJ N	BCA A	✓ ✓	✓ ✓
33	SHYAM BABU K	BCA A	✓ ✓	A A
34	SOLOMON SIMEON G	BCA A	A A	A A
35	SURYA B	BCA A	A A	A A
36	SURYA K	BCA A	✓ ✓	A A
37	TAMILARASAN D	BCA A	✓ ✓	A A
38	VENKAT S	BCA A	✓ ✓	A A
39	YESHWANTH KUMAR K	BCA A	A A	<del>A</del> ✓ ✓

40	YUVARAJ S	BCA A	✓	✓	✓	✓
41	SNEHA S	BCA A	A	A	✓	✓
42	SRAVEENA R	BCA A	✓	✓	A	A
43	YUVASRI V	BCA A	✓	✓	A	A
44	VIGNESH D	BSC CS B	✓	✓	A	A
45	VIGNESHWAR E	BSC CS B	A	A	A	A
46	YOGESHWARAN S	BSC CS B	A	A	A	A
47	BHUVANESWAR I V	BSC CS B	✓	✓	✓	✓
48	RAMKUMAR M	BSC CS B	A	A	A	A
49	CHANDRABHARATHI N	BSC CS B	✓	✓	✓	✓
50	SURYA PRAKASH K	BSC CS B	✓	✓	A	A
51	HEMANTHKUMAR	BSC CS B	A	A	✓	✓
52	NAGARJUN K V	BSC CS B	✓	✓	A	A

भारतीय गैर न्यायिक

बीस रुपये

रु.20



Rs.20

TWENTY  
RUPEES

INDIA NON JUDICIAL

தமிழ்நாடு TAMIL NADU

2019

30-11-2018

Thiruthangal Nadar College

MEMORANDUM OF UNDERSTANDING / AGREEMENT

*S. Kanna*

59AB 259583

S.KANNA, B.Sc.,

STAMP VENDOR

LIC. No. 191 / B7 / 97

32 ABRAM AVENUE 1ST STREET,

KANNASU / KANNASAN NAGAR

CHENNAI - 600 118.

This Memorandum of Understanding is made at Thiruthangal Nadar College on Thursday  
day of 3<sup>rd</sup> January 2019

BETWEEN

1. Thiruthangal Nadar College Affiliated to the University of Madras Accredited  
with "B" Grade by NAAC herein refer to as College located at Selavayal , nearby  
Kannadasan Nagar Chennai - 600051 represented by Thiru. M.G.E. Selapalam  
Secretary and Correspondent of Thiruthangal Nadar College will be the first part

And

Namita Mahadev Naik herein refer to as Project Head residing at C, 3<sup>rd</sup> FLR  
Millennium Towers, Adiliyampattu , Vanagram 600095 for the entitle of the  
soft skill Programme for the 2<sup>nd</sup> Year students of Thiruthangal Nadar College  
(approx. 1000 students)

*M.G.E.*

*Namita*

## WHEREAS

2. the Project Head is desirous of undertaking a joint project for the delivering and handholding of the said programme "Soft Skill Programme" along with support of Ms.Richa Sekar , Ms.Sindhu Sunil and Mr.Dharani .The two parties to this Memorandum of Understanding, with the intention of both being legally bound, accept the following terms and conditions:

### 3. Coordination and Contact Points

- a. College for coordination on broad issues and matters related to batch planning, training room assignments, communication to students ensuring maximum attendance and required media and stationary items (attendance Sheets)
- b. Project Head for all operational matters which includes training, handholding and delivering programme as per agreed timelines

### 4. Scope of training and coverage

- a. Scope of training coverage includes training of 2<sup>nd</sup> Year Students approximately - 1000 over 12 hours per student covering topics around

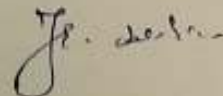
- Problem Solving Skills
- Interpersonal Skills
- Stress Management
- Etiquettes
- Communication Skills
- Family Bonding

Family Bonding

- b. Mutually agreed to start the training effective 3<sup>rd</sup> January 2019 to 25<sup>th</sup> January 2019 any change in start date needs to be mutually agreed. Else could impact trainer availability and programme timelines
- c. Number of training batches and specific days of training needs to be agreed mutually before start of the programme

### 5. Payout and remuneration terms

- a. Payout will be Rs 24000 per day (for four trainers). Payout of Rs. 24000 is fixed and will not be negotiable for any unforeseen circumstances with respect to number of participants in a batch/planned training coverage in a day.
- b. Overall project cost will be Rs. 24000 INR Per day for 12 Days to be determined and agreed mutually and the over payment for 12 days training will be Rs. 2,88000 INR. This will be dependent on number of days training is planned.
- c. Payment terms - It has been mutually agreed and confirmed by college that an advance of 50% of the contract value will be paid 5 days prior to start of the program. Balance payment on contract value to be paid within 30 calendar days from the date of submission of claim by Project Head
- d. The payment by the first party will be made by cheque in favoring Richa Sekar.



## 6. Responsibilities of the Project Head

The Project Head shall:

- a) Organize training and handholding activities agreed under programme Soft Skills as per agreed curriculum and timeline
- b) Follow the course outline agreed by College, maintain four trainers at any given point during start to end date of the project
- c) Inform college a day in advance, in case replacing a trainer due to unforeseen circumstances
- d) Conduct no such parallel activity which may be prejudicial to the interests of the said programme or College
- e) Maintain records of the batch completed with total number of students attendance, and share them with College

## 7. Responsibilities of the Project Head

The College shall:

- a. Confirm start date of the project before seven working days
- b. Confirm number of batches, before seven working days
- c. Provide list of batch/classroom allotted along with attendance sheet to Project Head
- d. Provide norms and guidelines to students and college faculties wherever necessary
- e. Be responsible for the logistics and operational aspects of the training component of the said programme
- f. Shall provide appropriate visibility on pay out related information, per mutually agreed terms
- g. College shall provide explicit authorization letter confirming representation by Thiru M.G.E Selapalam to execute this contract on behalf of Thiruthangal Nadar College Management with explicit delegation of authority

### b) Other Terms & Conditions

- a. A total of 12 Hours of training should be covered for 6 Batches for 12 Days for 2<sup>nd</sup> Year Students
- b. All the Modules mentioned by the college should be covered during the training period
- c. All Trainers should be available in the college campus on time (08:00 am to 2:15pm)
- d. No TA/DA as well as accommodation will be provided
- e. In addition to that TDS at 10% will be payable by you on the total amount.

*[Handwritten signature]*

*[Handwritten signature]*

c) Force Majeure

In the event of non-fulfillment of the contract terms and conditions due to any reason of force majeure namely fires, wars, riots, strikes, natural calamities, etc., neither the College nor Project Head shall be held responsible for any loss or consequential loss.

d) Indemnity

The college hereby agrees jointly and severally to indemnify project head and Trainers with respect to physical security and safety within college premises or more so during training hours

e) Liabilities

College shall not, however, be liable for:

- a. any payments of claims by trainers, other than Project Head

f) Breach of Agreement

College shall have the right to terminate the agreement with the Project Head, in case the Project Head either fails to provide the services as mentioned in the MOU, or exploits the students or misuses the partnership with college in any way.

g) Amendment to the Agreement

The obligation of the College and Project Head have been outlined in this MOU. However, during the training programme, circumstances may arise which call for alteration or modifications of this MOU. These modifications/alterations will be mutually discussed and agreed upon in writing.



h) Period of Validity

This MOU shall be initially valid for 180 days from the date of signing the agreement and to be renewed subsequently by mutual consent of both the parties.

i) Arbitration

Any dispute arising with regard to any aspect of this MOU shall be settled through mutual consultations and agreements by the parties to the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this memorandum of understanding to be executed by their duly authorized officers or agents on the date set out above

For the Project Head

(NARITA NAIK)

For College

Thiruthangal Nadar College  
(Authorized Signatory)

Witness

1. Pichu  
(Pichu Sekhar),
2. \_\_\_\_\_

Witness

1. \_\_\_\_\_
2. \_\_\_\_\_



# THIRUTHANGAL NADAR COLLEGE

(Belongs to The Chennaivazh Thiruthangal Hindu Nadar Uravinmurai Dharma Fund)

(A Co-educational College of Arts & Science)

Accredited with 'B' Grade by NAAC

Affiliated to the University of Madras

An ISO 9001- 2008 certified institution

Selavayal, Chennai-51

## CAREER GUIDANCE

## AND

## PLACEMENT CELL

Proposed Soft Skill Training for

~~III~~ II Year Students by Image

~~3 Dec 2018~~ to <sup>25</sup>~~23~~ Jan 2019

3 Jan 2019

## II Year Batch Details for Soft Skills Jan-2019

SN	Date	Department
01	3, 4, January 2019	B.A English, B.Com CS A, B.Com G B, B.Sc Physics
02	7,8 , January 2019	BBA, BCA A, B.Sc Maths , M.Sc Cs&T , BCA S-II
03	9,10,January 2019	B.Com G A BCA B B.Com CA
04	18,21, January 2019	B.Sc CS B B.Com B/M B.Com ISM S-II
05	22,23 , January 2019	B.Com A/F B.Com G S-II B.Sc S/A
06	24,25 , January 2019	B.Com G C B.Sc CS A B.Com CS B B.Sc Chemistry

## II Year Soft Skill Syllabus Details

1. Problem Solving Skills
2. Interpersonal Skills
3. Stress Management
4. Etiquettes
5. Communication Skills
6. Family Bonding

Soft Skill (TIME SCHEDULE)

FROM 3/01/2019 TO 25/01/2019

SL.NO	DATE	TIMINGS	Remarks
1	3/01/2019 to 25/01/2019	8:15 am to 10:45 am	Training session
		10:45 am to 11:05 am	Tea Break
		11:05 am to 2:15 pm	Training session

## Rules and Regulations for Students

1. 100% attendance is mandatory
2. A note book is must for every day training
3. Students who are failing to attend the training will not be allowed to take part in any placement related activities.
4. Students should be on time to the training session after the break hours
5. Students are expected to follow proper dress code.
6. Students are expected to be in campus before 8:15 am. No consideration from college ends, if you arrived late to college.
7. Any kind of disturbance inside the training room or to a trainer will lead to severe action.
8. Students are expected to give 100% cooperation for the trainer as well the faculty coordinators.
9. No permission or leave will be provided to any students during the training Period.
10. Mobile Phones are strictly prohibited inside the training hall as well in college campus

THIRUTHANGAL NADAR COLLEGE

Soft Skill Training Programme

From 3/01/2019-4/01/2019

TRAINER-04

Name	Dept	01-03-19	01-04-19
Harishni .K	B.A Eng	Harishni .K	Harishni .K
Janaki .R	B.A Eng	Janaki	Janaki
Nandhini .A	B.A Eng	Nandhini	Nandhini
Nivetha .E	B.A Eng	Nivetha .E	Nivetha .E
Yasmeen Katheja .M	B.A Eng	Yasmeen Katheja .M	Yasmeen Katheja .M
Thilagavathi .S	B.Sc Phy	Thilagavathi .S	Thilagavathi .S
Iyyam Perumal .R	B.Sc Phy	Iyyam Perumal .R	Iyyam Perumal .R
Jacob .M	B.Sc Phy	Jacob .M	Jacob .M
Shankar .M	B.Sc Phy	Shankar .M	Shankar .M
Pothys G	B.Com CS -A	Pothys G	Pothys G
Prabhu N	B.Com CS -A	Prabhu N	Prabhu N
Pradap I	B.Com CS -A	Pradap I	Pradap I
Praveen A	B.Com CS -A	Praveen A	Praveen A
Praveen Kumar B	B.Com CS -A	Praveen Kumar B	Praveen Kumar B
Priya M.A.	B.Com CS -A	Priya M.A.	Priya M.A.
Radha T	B.Com CS -A	Radha T	Radha T
Ramya A	B.Com CS -A	A. Ramya	A. Ramya
Vignesh R	B.Com CS -A	Vignesh R	Vignesh R
Vigneshwaran R	B.Com CS -A	Vigneshwaran R	Vigneshwaran R
Vijay A	B.Com CS -A	Vijay A	Vijay A
Vinoth Kumar P	B.Com CS -A	Vinoth Kumar P	Vinoth Kumar P
Yasmin Banu M	B.Com CS -A	Yasmin Banu M	Yasmin Banu M
Kanish Kumar K	B.Com CS -A	Kanish Kumar K	Kanish Kumar K
Karthick M	B.Com CS -A	Karthick M	Karthick M
Karthick P	B.Com CS -A	Karthick P	Karthick P
Karthikeyan S	B.Com CS -A	Karthikeyan S	Karthikeyan S
Kavitha Lakshmi S	B.Com CS -A	S. Kavitha Lakshmi	S. Kavitha Lakshmi
Dhanalakshmi.D	B.Com Gen B	Dhanalakshmi.D	Dhanalakshmi.D
Malathi.R	B.Com Gen B	Malathi.R	Malathi.R
Shini Mol Sajeev.S	B.Com Gen B	Shini Mol Sajeev.S	Shini Mol Sajeev.S
Keerthiga .S	B.Com Gen B	Keerthiga .S	Keerthiga .S
Sounthanriya .E	B.Com Gen B	Sounthanriya .E	Sounthanriya .E
Vinodhini.S	B.Com Gen B	Vinodhini.S	Vinodhini.S
Ramya .M	B.Com Gen B	Ramya .M	Ramya .M
Nandhini .M	B.Com Gen B	Nandhini .M	Nandhini .M
Sageetha .E	B.Com Gen B	Sageetha .E	Sageetha .E
Jayanthi .A	B.Com Gen B	Jayanthi .A	Jayanthi .A
Malarvizhi .D	B.Com Gen B	Malarvizhi .D	Malarvizhi .D
Pavithra.C.V	B.Com Gen B	Pavithra.C.V	Pavithra.C.V
Gayathri .S	B.Com Gen B	Gayathri .S	Gayathri .S
Rajeshwari .P	B.Com Gen B	Rajeshwari .P	Rajeshwari .P

42	Nivetha . K	B.Com Gen B	<u>P. Nivetha</u>	<u>K. Nivetha</u>
43	Preethi . G.P	B.Com Gen B	<u>G.P. Preethi</u>	<u>G.P. Preethi</u>
44	Gayathri .S	B.Com Gen B	<u>S. Gayathri</u>	<u>S. Gayathri</u>
45	Keerthiga.M	B.Com Gen B	<u>K. Keerthi</u>	<u>K. Keerthi</u>
46	Priya .V	B.Com Gen B		
47	Kavitha.R	B.Com Gen B	<u>R. Kavitha</u>	<u>R. Kavitha</u>
48	Bhavatharani .B	B.Com Gen B		
49	Varalakshmi J	B.Com Gen B	<u>J. Varalakshmi</u>	<u>J. Varalakshmi</u>
50	Mahalakshmi .M	B.Com Gen B	<u>M. Mahalakshmi</u>	<u>M. Mahalakshmi</u>

# THIRUTHANGAL NADAR COLLEGE

## Soft Skill Training Programme 07/01

From 7/01/2019-8/01/2019 TRAINER-01

s.no	Name	Dept	01-07-19	01-08-19
1	Abdul Rahuman A.R.	BBA	X	A
2	Abinesh N	BBA	A	A
3	Ajal R	BBA	A	A
4	Arun M	BBA	A	A
5	Ashwin Kumar P N	BBA	A	A
6	Balaji P	BBA	A	A
7	Deepan Raj K	BBA	A	A
8	Deva K	BBA	A	A
9	Dhamo Dharan M	BBA	A	A
10	Dinesh Kumar N	BBA	X	X
11	Dinesh Prasad S	BBA	A	A
12	Dinesh S	BBA	X	X
13	Diwakar P	BBA	A	A
14	Hari Krishnan K	BBA	X	A
15	Ibrahim Kalil Y.	BBA	A	A
16	Immanuel V	BBA	A	A
17	Devaraj.S	BCA A	X	X
18	Dhillibabu.G.R	BCA A	A	A
19	Divakar.S	BCA A	X	A
20	Heamanth.B	BCA A	X	X
21	Kabilan.J	BCA A	X	X
22	Karthick.K	BCA A	X	X
23	Kishore.S	BCA A	X	X
24	Logesh.D	BCA A	X	X
25	Madhan kumar.G	BCA A	A	A
26	Manikandan.D	BCA A	A	A
27	Manikandan.V	BCA A	A	A
28	Deepika.K	BCA A	X	X
29	Deepika.J	BCA A	X	X
30	Deepika.S	BCA A	X	A
31	Jolin.N.S.Jeena	BCA A	A	A
32	Kavitha.S	BCA A	X	X
33	Kokila.K	BCA A	X	X
34	S.Abirami	B.Sc Maths	A	A
35	B.Ajith Prakash	B.Sc Maths	A	A
36	M.L.Anitha	B.Sc Maths	X	X
37	M.Asha	B.Sc Maths	A	A
38	V.Bharath Kumar	B.Sc Maths	X	X
39	G.Bhuvaneswari	B.Sc Maths	X	X
40	S.Chengalappan	B.Sc Maths	X	X
41	N.Dinesh Kumar	B.Sc Maths	X	X
42	N.Gnanavel	B.Sc Maths	X	A
43	V.Gokul	B.Sc Maths	A	X



44	N.Sreyabanu	BCA Shift II	X	X	X	X
45	R. Sakthi Gowtham	BCA Shift II	A	A	A	A
46	B. Krishna Prasad	BCA Shift II	A	A	A	A
47	S.Aparna	I Msc CS&T S-II	X	X	X	X
48	D.Leela Prasanna	I Msc CS&T S-II	X	X	X	X
49	A.Dinesh Babu	I Msc CS&T S-II	A	A	A	A
50	K.Akash	I Msc CS&T S-II	A	A	A	A

51. G. Chandra Sekaran B.Sc Maths X X X X

52. P. Jayashree " X A A A

THIRUTHANGAL NADAR COLLEGE

Soft Skill Training Programme

From 9/01/2019-10/01/2019 TRAINER-03

s.no	Name	Dept	01-09-19	01-10-19
1	Nandha Kumar.G	B.Com Gen A		
2	Santhosh Kumar.K	B.Com Gen A	<del>K. Santhosh Kumar</del>	<del>K. Santhosh Kumar</del>
3	Vinothkumar.V	B.Com Gen A	Vinothkumar.V	Vinothkumar.V
4	Salman.A	B.Com Gen A		
5	Raghul.E	B.Com Gen A	E. Raghul	E. Raghul
6	Nimal Kumar.V	B.Com Gen A	V. Nirmal	V. Nirmal
7	Akash.K	B.Com Gen A		
8	Logesh.B	B.Com Gen A		
9	Dowkithi.S	B.Com Gen A	Dowkithi.S	Dowkithi.S
10	Bala Dinesh.K	B.Com Gen A		
11	Yunus.F	B.Com Gen A	F. Yunus	F. Yunus
12	Rakesh.S	B.Com Gen A	S. Rakesh	
13	Mesia . R	B.Com Gen A		
14	Akash.U	B.Com Gen A	U. Akash	U. Akash
15	Shanthini.J	B.Com Gen A	J. Shanthini	J. Shanthini
16	Sujitha.S	B.Com Gen A	S. Sujitha	S. Sujitha
17	Pavithra.K	B.Com Gen A	K. Pavithra	
18	Samyakktha.V	B.Com Gen A		
19	Anitha.B	B.Com Gen A	B. Anitha	B. Anitha
20	Abirami.S	B.Com Gen A		S. Abirami
21	Dhanam.S.V	B.Com Gen A	V. Dhanam	
22	Rubendran.G	BCA B	G. Rubendran	
23	Santhosh Kumar.B	BCA B	B. Santhosh Kumar	B. Santhosh Kumar
24	Santhosh.M	BCA B	M. Santhosh	M. Santhosh
25	Saran Raj.C	BCA B	C. Saran Raj	
26	Sathig Basha.M	BCA B	M. Sathig Basha	
27	Surya Kumar.B	BCA B	B. Surya Kumar	
28	Tamilarasan.K	BCA B		
29	Vignesh.R	BCA B	R. Vignesh	R. Vignesh
30	Vishnu.S	BCA B	S. Vishnu	S. Vishnu
31	Yuvanraj.R	BCA B	R. Yuvanraj	R. Yuvanraj
32	Santhosh.S	B.Com CA		
33	Santhoshkumar.S	B.Com CA		
34	Selvam.R	B.Com CA	R. Selvam	R. Selvam
35	Sharbudeen.A	B.Com CA	A. Sharbudeen	
36	Sozharasan.A	B.Com CA	A. Sozharasan	
37	Sreenuvaasan.S	B.Com CA	S. Sreenuvaasan	S. Sreenuvaasan
38	Subash.K	B.Com CA	K. Subash	
39	Ukeshkumar.V	B.Com CA		
40	Venkateshan.K	B.Com CA	K. Venkateshan	
41	Vetriseelvam.K	B.Com CA	K. Vetriseelvam	
42	Vignesh.R	B.Com CA	R. Vignesh	
43	Vishnu.A	B.Com CA	A. Vishnu	A. Vishnu

44	Wajeeth.A	B.Com CA	Wajeeth...	A
45	Kaja Hussain.S	B.Com CA		
46	Naveenkumar.S	B.Com CA		
47	Dineshkumar.Y	B.Com CA	Dinesh...	Dinesh...
48	Nirmalkumar.	B.Com CA		
49	Swetha.S	B.Com CA	S.Swetha	
50	Ishwarya.N	B.Com CA		
51	Karthika Devi.G	B.Com CA		

52 Rithika . S

B.Com (G) D. Rithika